

## AGENDA ITEM FORM

**TYPE OF AGENDA ITEM:**

- ☒ X CONSENT AGENDA
- ☐ PRESENTATION
- ☐ ACTION ITEM
- ☐ TOWN MANAGER & STAFF COMMENTS
- ☐ PUBLIC HEARING
- ☐ Duly Advertised

**PURPOSE OF ITEM:**

- ☐ INFORMATION ONLY
- ☐ DISCUSSION ONLY
- ☒ DISCUSSION AND/OR DECISION
- ☐ Introduction      ☒ Resolution
- ☐ Ordinance      ☐ Grant/MOU
- ☐ By Motion      ☐ Bylaws
- ☐ Certificate

**PRESENTER:** Dan Taber

**PRESENTER TITLE:** Town Manager

**AGENDA ITEM:**

To appoint Greg Tkac as the Town of Dumfries Building Official.

### BACKGROUND / SUMMARY:

Town Code Section 14-3(a) requires the Town Council to appoint the Building Official and his officers.

**ATTACHMENTS:**

Resolution to appoint Greg Tkac as the Building Official for the Town of Dumfries.

**REQUESTED ACTION:**

☐ NO ACTION REQUESTED

Vote to appoint Greg Tkac as the Town's Building Official.

**FOR MORE INFORMATION, CONTACT:**

Name: Dan Taber

Phone#: 703-221-3400

E-mail: [dtaber@dumfriesva.gov](mailto:dtaber@dumfriesva.gov)

FOR USE DURING MEETING

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Brewer
<input type="checkbox"/>	<input type="checkbox"/>	Praino
<input type="checkbox"/>	<input type="checkbox"/>	Washington

**VOTE:**

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Foreman
<input type="checkbox"/>	<input type="checkbox"/>	Reynolds

☐ PASSED

Y	N
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

☐ NOT PASSED

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Forrester
<input type="checkbox"/>	<input type="checkbox"/>	Toney

**At a regular meeting of the Dumfries Town Council held on Tuesday, September 4, 2012 in Council Chambers, 17755 Main Street, Dumfries, Virginia: On a motion duly made by \_\_\_\_\_, and seconded by \_\_\_\_\_, the following Resolution was adopted by the following vote:**

Charles C. Brewer, \_\_\_\_\_;  
Gerald M. Foreman, II, \_\_\_\_\_;  
Kristin W. Forrester, \_\_\_\_\_;  
Louis A. Praino, \_\_\_\_\_;  
Helen D. Reynolds, \_\_\_\_\_;  
Willie J. Toney, \_\_\_\_\_;  
Gwen P. Washington, \_\_\_\_\_;

**A RESOLUTION TO APPOINT THE ZONING  
ADMINISTRATOR FOR THE TOWN OF DUMFRIES**

**WHEREAS**, *Town Code §14-3(a)* requires the Council of the Town of Dumfries to appoint a Building Official for the administration and enforcement of the Virginia Uniform Statewide Building Code (USBC); and

**WHEREAS**, the Council of the Town of Dumfries now needs to appoint a Building Official for the Town;

**WHEREAS**, Greg Tkac, the Town of Dumfries Director of Public Works, together with approved Town Building Code consultants who are supervised and overseen by Mr. Tkac, are duly qualified to administer and enforce the USBC; and

**WHEREAS**, the Council of the Town of Dumfries is prepared to make this appointment.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Dumfries on this the 4th day of September, 2012, that the Director of Public Works, Greg Tkac, his successor and assigns, be hereby appointed as the Building Official for the Town of Dumfries, and that he shall have all necessary authority on behalf of the Council of the Town of Dumfries to administer and enforce the Buildings and Building Regulations of the Town.

By:

\_\_\_\_\_  
Gerald M. Foreman, Mayor

Attest: \_\_\_\_\_  
Dawn Hobgood, Clerk